

Statute of the Association

“Association of Women in the Energy Sector of Kosovo / Shoqata e Grave në Sektorin e Energjisë në Kosovë”

This Statute shall govern the non-profit **“Association of Women in the Energy Sector of Kosovo / Shoqata e Grave në Sektorin e Energjisë në Kosovë”**, founded in compliance with the Law No. 04/L-57 on “Freedom of Association in Non-Governmental Organisations” (Official Gazette of the Republic of Kosovo / No. 14 / 9 September 2011).

Article 1

Name, form, and address

1. The name of the organization will be **“Association of Women in the Energy Sector of Kosovo / Shoqata e Grave në Sektorin e Energjisë në Kosovë”**
2. It will also be known as “AWESK / SHGSEK”
3. AWESK / SHGSEK as an organisation will be a non-profit association, in accordance with the provisions of the Article 5.2 and Article 6 of the Law No. 04/L-57 on Freedom of Association in Non-Governmental Organisations.
4. The organization will not distribute to anybody any of its net revenues or profits as such. The assets, revenues and profits of the organisation will be used to support the organisation’s non-profit objectives and will not be used to create specific individual benefits, directly or indirectly for none of the founders, director, officers, and any member of the association, any employee or donor of the NGO. However, wages for reasonable compensation may be provided for these persons for the work that they do for the organisation.
5. Any transaction between the members and the organisation shall be concluded in real market values or in favorable conditions for the organisation.
6. The organisation may engage in economic activities for the purpose of supporting its non-profit activities, in compliance with paragraph 1.4 of this Statute and Article 4 of the Law No. 04/L-57 on Freedom of Association in Non-Governmental Organisations, provided that income realized through economic activities is used solely to accomplish the purposes specified in this statute.
7. The organisation has its head office in the street Sylejman Vokshi 5/1, 10 000 Prishtina.

Article 2

Founder/s

1. The founders of the organisation are:

- Ardiana Bokshi, Str. Isa Grezda no. 14/Gjakova
- Mirvete Gërguri, Bardh i Madh/Fushe Kosove
- Arijeta Pajaziti Qerimi, Str. Sylejman Vokshi 5/1/Prishtina.
- Fahrije Qorra Kaloshi, Str. “Naser Hajrizi” no. 48/A/Prishtina

2. The Assembly of the members takes a decision about the authorized representative of the NGO who will represent the organisation and will receive all the official letters on behalf of the organisation. He or she is responsible to inform the competent authorities for any changes in the information provided when the organisation was registered.

Article 3

Purpose

1. The organisation was founded with the purpose to:

Empower women in the energy sector through their professional development, networking, participation in decision-making, and the contribution to the sustainable economic development of Kosovo.

2. In order to fulfill its purposes, the organisation will undertake, but not limit itself in these types of activities:

- Publication of research papers and reports related to the developments in the energy sector, especially from the gender approach
- Advocate for the participation of professional women in the decision-making in the energy sector
- Participate and organize trainings, workshops, conferences and debates, especially to women, and members of organization, in the energy sector

Article 4

Membership

1. Membership to the organisation is open to any person regardless of their race, color, gender, language, religion, political opinion or other, national or social origin, relations to the community, property, economic status, social, sexual orientation, birth, disability

or any other personal status. In order to become a member, everyone interested shall accept the Statute and Mission of the organization and be engaged in fulfilling the purposes of the organisation, and submit the completed form of membership to the representative of the organisation.

2. The assembly of the members will decide whether there will be a membership fee for the members. In case of a decision for a membership fee, the Assembly will decide about the rules and procedures for the payment of membership, including the taking of different measures, up to the cancellation of membership in case of non-payment.

3. The membership of any member can also be canceled or suspended with a decision of the Assembly of Members in cases of:

- Disrespecting the Mission and/or Stature of the Organisation;
- Misuse of the name of the Organisation for personal gains;
- Misuse of financial and material goods of the organisation;
- Conducting illegal activities

In case of suspension, duration of such suspension shall be determined.

4. Cancellation or suspension of the membership from the Assembly of Members will be decided by the majority of members who are present.

Article 5 Assembly of Members

1. Assembly of Members is the highest governing body of the organisation. It consists of all members of the organisation.

2. Assembly of Members has the highest responsibility for the policies and financial affairs of the organisation. In this context, the Assembly of Members has the competence to elect, and dismiss the officers in the leading positions of the NGO, to approve the periodic financial and work reports, to interpret and amend the Statute, and decide on merger, split up, or dissolve the NGO. These responsibilities cannot be delegated to the other lower bodies.

3. Work regulations for the members of the Assembly are based on special Regulation for the work of the Assembly, which is approved by the Assembly of Members with the majority of votes.

4. Assembly of Members shall have the following responsibilities:

- Prepare the Strategy of the Organisation together with the Executive Director
- Contribute in drafting and implementing the projects of the Organisation
- All roles and responsibilities determined by the special regulation for the work of the Assembly

5. Assembly of Members may delegate some of the responsibilities to any other lower leading body or to an employee of the organisation, upon a decision of the majority of its members, excluding the responsibilities that shall not be delegated pursuant to Article 13 of the Law No. 04/L-57 on Freedom of Association in Non-Governmental Organisations and paragraph 2 of the Article 5 of this Statute.

Article 6

Meetings of the Assembly of Members

1. Assembly of Members will meet at least once a year in the General Annual Meeting (GAM) at which it will review and approve the report on funds, liabilities, income, expenditures, and programs of the organisation for the past year, as well as anticipated plans for funds, liabilities, incomes, expenditures and programs of the organisation for the upcoming year.

2. Assembly of Members may also meet in the Extraordinary General Meeting (EGM) whenever such a meeting is requested by half of its members or other intermediary bodies. Such a request shall be sent to the Chair of the Assembly of Members who will announce the meeting to all the members, in accordance with the procedures determined in the following paragraph.

3. Announcement in writing for the GAM and/or EGM, including the date and place of the meeting, together with the agenda for the meeting, shall be sent to all members at least seven days before the date of the meeting.

4. In order to have a meeting, the participation of more than half of the members is needed. If this quorum is not achieved in the first attempt, the meeting will be postponed to another day which will be determined later and the new announcement will be sent to all members.

5. Each member of the organisation has one vote in the Assembly of Members.

6. The decisions in the Assembly of Members will be taken by the majority of members present.

7. No member of the Assembly of Members is allowed to participate in discussions or take a decision on matters where he/she has a direct or indirect economic interest. A member of the Assembly of Members shall be deemed to have an economic interest if he/she, or any family member has a direct or indirect economic interest.

Article 7

The Intermediary governing body (Advisory Board)

1. Based on the responsibilities provided by this statute, the intermediary governing body - the Advisory Board, shall all the time act in accordance with the purposes of the organisation.

2. The Board will have the following responsibilities:

- Advises the Assembly of Members, Chair of the Assembly and Officers of the organisation on the one year work plans
- Supports the mission and the work of the organisation to the stakeholders and contributes in fund raising for the organisation
- Provides professional support to the organisation in drafting and implementing activities
- Supports the networking of the organisation within the country and internationally

3. The Board is elected by the Assembly of the Association. They will be elected individually with the majority of votes of the present members. The election of the Board and the work regulation for the member of the Board may be regulated by a special regulation on the work of the Board, which is approved by the Assembly of Members with a majority of votes.

4. The Boards will have at least 3 (three) members, one of which shall be elected as the Chair of the Board.

5. Each member of the Advisory Board will serve for a period of three years and will exercise his/her duties until a new member is elected. Members of the Board may have consecutive mandates.

6. Members of the Boards may be dismissed prior to the end of their mandate with a majority of votes of the Assembly of the Association.

7. The mandate of a member of the Board ceases:

- In case of death
- resignation
- dismissal by Assembly of Members.

8. In case of early completion of the mandate of the Board member, the Assembly of Members shall elect his/her successor to serve in the new mandate.

9. Decisions of the Board are taken with the majority of the votes of the members present.

10. The Board may ask the Assembly Members to take a decision on any issue.

11. No payment or compensation shall be provided to the members of the Board without the approval of the Assembly of Members and those payments can be made when they are reasonable and for the work done for the organisation.

12. No member of the Board shall be allowed to participate in the consideration or decision-making of any matter in which he or she has a direct or indirect economic interest. A member of the Board shall be deemed to have an economic interest if he/she or any family member has a direct or indirect economic interest.

Article 8 Officers and Employees

1. If needed, the organisation will employ persons who will take the responsibility to perform daily tasks for the organisation. The Executive Director is nominated by the Assembly Members.

2. The Officers shall be employed in accordance with the Law on Labour of the Republic of Kosovo, by a signed contract that specifies the duration of employment, salary and other benefits that will be provided to the Officer, as well as obligations and job description and responsibilities of the Officer. All payment shall be reasonable and shall be paid only for the work done for the organisation.

Article 9 Dissolve of the organisation

1. Organisation may be dissolved by a decision of the majority of members of the Assembly of Members.

2. When decided to dissolve, the Assembly of Members shall state the name of the association or foundation in Kosovo who will get the remaining assets after all liabilities of the organisation have been paid. Association(s) or foundation(s) selected shall have same or similar purposes as the organisation.

Article 10 Statute Amendment


1. The current statute can be amended with the decision of the majority of the members present in the Assembly of Members.

Article 11 Reporting Periods and Financial Year

1. Nominated officers and the Advisory Board will present annual reports to the Assembly of Members, during the regular annual meeting or whenever requested by an extraordinary meeting.

2. Financial year of the organisation will be the same as the calendar year.

This statute was approved in Pristina, on 29/03/2018 by the Assembly members and was signed by the authorized representative.


Arijeta Pajaziti Qerimi